

Periodic Reviews

WAC 296-803-700

Summary

YOUR RESPONSIBILITY:

To do periodic reviews to make sure employees know and use your energy control procedures

You must

Perform and document periodic reviews to verify employees know and follow the energy control procedures

WAC 296-803-70005 700-2

Do periodic reviews of procedures using lockout devices

WAC 296-803-70010 700-3

Do periodic reviews of procedures using tagout devices

WAC 296-803-70015 700-3





Periodic Reviews

WAC 296-803-700

Rule

WAC 296-803-70005

Perform and document periodic reviews to verify employees know and follow the energy control procedures

You must

- Do a periodic review at least annually to:
 - Make sure employees know and can apply the energy control procedures
 - Correct any deviations or inadequacies identified.



Exemption:

- Energy control procedures used less frequently than once a year only need to be reviewed before being used.

You must

- Have the periodic review done by an authorized employee other than the ones using the energy control procedure being reviewed
- Document that periodic reviews have been done.
 - Include **all** of the following:
 - Machine or equipment the energy control procedure was used for
 - Date of the review
 - Employees included in the review
 - Person doing the review.

Periodic Reviews

WAC 296-803-700

Rule



WAC 296-803-70010

Do periodic reviews of procedures using lockout devices

You must

- Make sure, if a periodic review involves lockout devices, the reviewing employee reviews responsibilities with each authorized employee who uses the procedure.



Note:

- Periodic reviews of authorized employees using energy control procedures involving only lockout devices can be done in a group meeting **if** desired.

WAC 296-803-70015

Do periodic reviews of procedures using tagout devices

You must

- Make sure, if a periodic review involves tagout devices, the reviewing employee reviews with each authorized and affected employee the:
 - Employee's responsibilities under the procedure**and**
 - Limitations of tagout devices.



Note:

- Periodic reviews of authorized and affected employees using energy control procedures involving tagout devices have to be done with each employee individually.



Reference:

- See WAC 296-803-60010, Provide additional training if you use tagout devices, in this chapter for the limitations of tagout devices.

Notes
